



CATALOG ADDENDUM

The Catalog Addendum is part of the College Catalog & Student Handbook.

Effective Date: 03/3/2025

The College updated the prerequisites for the following courses:

VET111 Husbandry & Disease, Small Animals

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114 / VET115 / VET127 / VET131 / VET201

This course covers the basics of husbandry, disease, and immunology in common small animal species. Emphasis is placed on disease mechanisms, treatment, and prevention.

VET115 Husbandry & Disease, Large Animals

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114

This course covers the basics of husbandry, disease, and immunology in common large animals. Emphasis is placed on disease mechanisms, treatment and prevention. Students will also learn the relationship of animal disease with man and the aspects of disease prevention.

VET127 Large Animal Medical Techniques

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114

This course is a lecture and laboratory involving common procedures with large animals. Emphasis is placed on restraint, administration of medication, and physical examination. Students will also have opportunities to visit large animal operations.

VET131 Veterinary Office Management

3.0 quarter credit hours

Veterinary Technician Prerequisites: GEN129 / VET109 / VET113 / VET114

Veterinary Assistant and Grooming Prerequisite: None

This course instructs the students in proper record keeping, client communication skills, OSHA regulations and guidelines, inventory, career opportunities, employment skills and assisting with client bereavement.

VET135 Intro to Veterinary Medical Nursing

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114 / VET115 / VET127 / VET131 / VET201

This course provides the basics of physical exams, restraint methods, admission and discharge processes. Students learn proper veterinary form completion as it pertains to the medical charting, USDA protocols, and physicals of patients. Emphasis is placed on breed identification as it relates to veterinary care.

VET140 Microbiology

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114 / VET115 / VET127 / VET131 / VET201

This course instructs students in the classification, physiology, and morphology of disease-causing microorganisms. The student learns proper laboratory techniques and performs diagnostic testing of pathogens.

VET150 Pharmacology

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114 / VET115 / VET127 / VET131 / VET201

This course is an instruction of therapeutic agents utilized in a veterinary practice. Students learn medication classifications and indications. Emphasis is placed on proper calculations, understanding of side effects, dosages, withdrawal times, and potential problems associated with prescription medications.

VET201 Laboratory & Exotic Animal Medicine

2.5 quarter credit hours

Prerequisites: GEN129 / VET109 / VET113 / VET114

This course is an instruction in the knowledge of the regulations concerning the exotic medicine and the care and use of laboratory animals.

VET240 Principles of Anesthesia

4.0 quarter credit hours

Prerequisites: GEN129 / VET109 / VET111 / VET113 / VET114 / VET115 / VET127 / VET131 / VET135 / VET140 / VET150 / VET201 / VET211 / VET221 / VET246

This course is an instruction in pre-, intra-, and post-surgical anesthesia. Students learn OSHA regulations, proper anesthetic administration techniques by various deliveries, diagnostic utilization, thorough patient monitoring and management of anesthesia in emergency situations.

VET246 Radiology**3.0 quarter credit hours**

Prerequisites: GEN129 / VET109 / VET111 / VET113 / VET114 / VET115 / VET127 / VET131 / VET135 / VET140 / VET150 / VET201

The course is an instruction in the technical aspects of x-ray diagnostics, radiation safety, patient restraint and safety.

Effective Date: 03/14/2025

The College repealed the application fee structure found in the Supplement:

Fees include a \$200 Administrative Fee, a \$150 Academic Success Fee, and a \$200 Technology Fee for each and every 10-week term, and a \$150 Graduation Fee. A one-time \$225 Fee is applied to programs with an externship or clinical component. ~~All programs require a \$25 non-refundable application fee, effective 6/27/2024.~~

Effective Date: 05/01/2025

The College replaced the following information found on pages 22-23:

Academic Year and Schedule

Rockford Career College schedules ten (10) modules and four (4) quarters in a twelve (12) month period for its programs.

Modular Programs

Each modular program term meets for ten (10) weeks and each term consists of two (2) five (5) week modules. All students who first enroll or withdraw and re-enter will be required to be full-time and attend all scheduled courses. Students who do not attend/post attendance in their scheduled courses will be dropped from the entire program. Full-time students take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. An academic year is at least thirty (30) weeks in length and thirty-six (36) quarter credit hours. Full-time students will typically take two (2) courses each five (5) week module for a total of four (4) courses in a term.

Quarter Programs

Each quarter program term meets for ten (10) weeks. All students who first enroll or withdraw and re-enter will be required to be full-time. Full-time students take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. An academic year is at least thirty (30) weeks in length and thirty-six (36) quarter credit hours. Full Time students typically take three (3) courses in a ten (10) week period.

Effective Date: 05/21/2025

The College clarified the following information found on page 6:

Admissions Requirements

All students must demonstrate completion of one of the following through appropriate documentation:

1. Possess a high school diploma
2. Possess a recognized equivalency certificate (GED)
3. Possess a State-authorized examination recognized as the equivalent of a high school diploma (e.g., High School Equivalent Test (HiSET) or Test Assessing Secondary Completion (TASC), or other State-authorized examination)
4. As of August 1, 2023 - Possess a diploma for home-schooled students.
5. Successfully pass the Accuplacer Ability to Benefit Exam (campus-based diploma programs only)
6. Possess a copy of official transcripts of a conferred Associate, Bachelor's, Master's, or Doctoral degree from an accredited postsecondary institution recognized by the U.S. Department of Education.

All students must demonstrate digital literacy and readiness for coursework through the following:

1. Each student must successfully pass a Digital Learning Readiness Assessment (DLRA) with a score of 60 or higher.

The DLRA is designed to help the school and student understand if they are able to successfully take courses in an online/digital environment. While not all programs at the school are offered online, the student will be required to access and understand the school's Learning Management System (LMS). Students must achieve a minimum score of 60 on the DLRA. An applicant who does not achieve the required score may be given a second attempt after a minimum 24-hour waiting period. If the applicant is unsuccessful at the second attempt, the waiting period between attempts increases to 14 days. Failure to pass on the third attempt will result in an additional waiting period of 180 days before a final attempt is possible. Failure to achieve the minimum score on the DLRA at that time will result in a one-year waiting period, at which time the testing cycle may begin again.

Effective Date: 06/11/2025

The College repealed the struck language below found on page 6:

Admissions

Admissions Requirements

All students must comply with one of the following:

1. Possess a high school diploma
2. Possess a recognized equivalency certificate (GED)
3. Possess a State-authorized examination recognized as the equivalent of a high school diploma (e.g., High School Equivalent Test (HiSET) or Test Assessing Secondary Completion (TASC), or other State-authorized examination)
4. As of August 1, 2023 - Possess a diploma for home-schooled students.
- ~~5. Successfully pass the Accuplacer Ability to Benefit Exam (campus-based diploma programs only)~~
6. Possess a copy of official transcripts of a conferred Associate, Bachelor's, Master's, or Doctoral degree from an accredited postsecondary institution recognized by the U.S. Department of Education.

In addition to complying with one of the above, each student must successfully pass a Digital Learning Readiness Assessment (DLRA) with a score of 60 or higher. The DLRA is designed to help the school and student understand if they are able to successfully take courses in an online/digital environment. While not all programs at the school are offered online, the student will be required to access and understand the school's Learning Management System (LMS).

Students at Rockford Career College must be at least seventeen (17) years of age. Those students under eighteen (18) years of age must have a parent or legal guardian sign the enrollment agreement.

Prior to enrollment, all prospective students must be interviewed by an admissions advisor to determine if they have the maturity, motivation, commitment and dedication to succeed in the programs they have chosen and the qualities of personality that will help make placement assistance effective.

Students who have been convicted of a crime which may affect their ability to be eligible for employment in their chosen field may be denied admission to the College.

In order to be admitted to Rockford Career College, prospective students who are not citizens of the United States of America must provide Rockford Career College with official documents verifying their current authorization from United States Immigration and Naturalization Service to attend college. Furthermore, because all courses are taught in English all applicants must demonstrate competence in the English language. This requirement may be met by submitting a diploma from a secondary school in a system in which English is the official language of instruction. If English is not the applicant's primary language, the applicant may be required to demonstrate English proficiency.

Prospective students who received a high school diploma from a school outside the U.S. must have an official evaluation to determine equivalency to a U.S. high school diploma. To initiate the process, the student will provide the College with official copies of all foreign diplomas, degree certificates, and/or transcripts, including the original language documents

The Catalog Addendum is part of the College Catalog & Student Handbook.

as well as translations to English. The College will then submit the information to a foreign credential evaluation organization. There is no cost to the student for evaluating the official documents; however, the student may incur costs for requesting the official documents and/or the translation to English. If the foreign credential evaluation organization determines the diploma is not equivalent to a U.S. high school diploma or the process is not completed within the allotted timeframe, the student's enrollment will be cancelled. When the enrollment is cancelled, the student is expected to return all materials (books, uniforms, supplies, etc.) within two weeks to avoid charges. Further, when the enrollment is cancelled, the student will not be responsible for any tuition charges and any/all loans that were scheduled will be cancelled.

~~Effective May 30, 2024, prospective students who do not possess a secondary diploma or certificate (i.e. High School Diploma or GED), may only enroll in campus based diploma level programs. Ability to Benefit students are not eligible for enrollment into any fully online program. Students must meet with the admissions department and complete all of the steps in the admissions process. Additionally, students must successfully pass the Accuplacer Ability to Benefit (ATB) exam prior to enrollment. Students who are not successful on the first attempt of the Accuplacer ATB exam must wait a minimum of 14 days before attempting a second time. Students who are not successful on the second attempt must wait an additional 14 days after the second testing date, up to six attempts. Further, the student must complete initial admissions, education, and career services advisement. Finally, students enrolled in diploma level programs without a secondary diploma or certificate must complete academic advisement at the end of each module and career services advisement at the mid point and end of program.~~