

**Catalog Supplement** 

# **Administration**

**Effective: 12/07/2023** 

Julie Spencer / Sharitta Owens / Mike O'Herron Danielle Harriott

**Campus Director Academic Dean and Vice President** Kristen Albright

/ ADA Coordinator

**Assistant Directors of Admissions** Vatistas Vatistas Jessica Olmstead Melissa Ridgeway-Hagerman

Vice President of Career Services, Director of Financial Aid **Assistant Director of Financial Aid** Community Outreach, and Alumni

**Affairs** 

Patricia Delhotal Ashley Tidwell Lori Van Liere Registrar **Director of Student Services Corporate Librarian** 

For education related questions, please see any member of the education team labeled below as a "Program Chair" or "Lead Instructor".

### **Faculty**

Bledsoe, Andrea   Program Chair   Veterinary Technician   Surgical Technology   B.A., City College	Name	Job Title	Subject Area	Credentials
Butler, Antoine   Instructor   Crouse, Andrew   Instructor   Electrical Technician   Donovan, Michael   Lead Instructor   Business Administration   Ph.D., Case Western Reserve University; M.A., Saint Mary's University; B.A., Rutgers University   M.A., Saint Mary's University; B.A., Rutgers University   M.A., Saint Mary's University; B.A., Rutgers University   M.S., University of Madras   Sonography   Sonography   Sonography   Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University, M.S., Sage Graduate School; B.A., Western New England University of Kentucky   Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University of Kentucky   Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University of Kentucky   Ph.D., Walden University of Kentucky   Paralegal Studies   J.D., University of New York   A.A.S., Rock Valley College   J.D., University of New York   A.A.S., Vet Tech Institute at Fox College   Coordinator   Coordinator   Coordinator   Coordinator   Precincian   Animal Welfare   Administration   Animal Welfare   Administration   Animal Welfare   Administration   Animal Welfare   D.V.M., The Ohio State University; B.S., University of New Hampshire   M.S.N., Walden University; B.S.N., Graceland College   Mackey, OL   Lead Instructor   Practical Nursing   Practical Nursing   B.S.N., Rockford University   A.A.S., Rockford University   A.A.S., Rockford University   A.A.S., Rockford Career College   A.A.S., Rockf	Bledsoe, Andrea	Program Chair	Veterinary Technician	A.S., Parkland College
Crouse, Andrew         Instructor         Electrical Technician           Donovan, Michael         Lead Instructor         Business Administration         Ph.D., Case Western Reserve University; M.A., Saint Mary's University; B.A., Rutgers University           Fligge, Angela         Lead Instructor         Dental Assisting           Gopalaseshan, Sangeetha         Program Chair Sonography         M.S., University of Madras           Green, Cailyn         Lead Instructor         Addiction Counseling         Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University           Guthrie, Joey         Lead Instructor         Medical Laboratory Technician         B.S., University of Kentucky           Haynes, Angella         Instructor         Surgical Technology         A.A.S., Rock Valley College           Humbert, Patricia         Lead Instructor         Paralegal Studies         J.D., University of Toledo; B.A., State University of New York           Lange, Courtney         Extern         Veterinary Technician         A.A.S., Vet Tech Institute at Fox College           Legan, Nicole         Clinical         Medical Laboratory         A.A.S., Blackhawk Technical College           Little, Janet         Lead Instructor         Medical Office Billing and Coding, Healthcare Administration         M.A., B.B.A., University of Phoenix           Linehan, Danya         Lead Instructor         Animal Welfare	Bowen, Zorita	Program Chair	Surgical Technology	B.A., City College
Donovan, Michael   Lead Instructor   Business Administration   Ph.D., Case Western Reserve University; M.A., Saint Mary's University; B.A., Rutgers University   M.A., Saint Mary's University; M.A., Saint Mary's University of Madras Sonography   M.A., University of Madras   M.A., University; M.S., Sage Graduate School; B.A., Western New England University of Saint University of Rentucky Technician   M.A.S., University of New York   M.A., Saint Mary's University of Kentucky   M.S., University of Kentucky Technician   M.A.S., University of New York   M.A., Saint Mary's University of Madras   M.S., University of Kentucky   M.S., University of New York   M.S., University of New York   M.A., Saint Mary's University of New York   M.S., Blackhawk Technical College   M.A., Saint Mary's University of Phoenix   M.A., B.B.A., University; B.S., University of New Hampshire   M.S., Walden University; B.S., University of New Hampshire   M.S., Walden University; B.S., Graceland College   M.S., Walden University; B.S., Rockford University Mottonen, Michelle   Instructor   Medical Nursing   M.S., Rockford Career College   M.A., Mottonen, Michelle   Instructor   Medical Nursing   M.A., S., Rockford Career College   M.A., Mottonen, Michelle   Instructor   Medical Laboratory   M.A., M.S., Rockford Career College	Butler, Antoine	Instructor	HVAC	
Fligge, Angela Lead Instructor Gopalaseshan, Program Chair Sangeetha Sonography  Green, Cailyn Lead Instructor Buthing Gothing Gopalaseshan, Sangeetha Sonography  Green, Cailyn Lead Instructor Buthing Graduate School; B.A., Western New England University of Kentucky B.S., University of Kentucky B.S., University of Kentucky B.S., University of Toledo, B.A., State University of New York A.S., State University of New York A.S., New York B.S., University of New York A.S., New York Administration Administration Administration University of Phoenix M.S., New York Administration University of New Hampshire Administration University of New Hampshire M.S.N., Walden University; B.S., University of New Hampshire Administration New York Administration Practical Nursing M.S.N., Walden University; B.S.N., Graceland College McGuire, Barb Instructor Veterinary Technician A.S., Rockford Career College A.S., Rockford Career College	Crouse, Andrew	Instructor	Electrical Technician	
Fligge, Angela Lead Instructor Opental Assisting Gopalaseshan, Sangeetha Green, Cailyn Green, Cailyn Guthrie, Joey Lead Instructor Haynes, Angella Lead Instructor Lead Instructor Extern Coordinator Legan, Nicole Clinical Coordinator Legan Instructor Lead Instructor Administration Little, Janet Lead Instructor Lead Instructor Coordinator Lead Instructor  Medical Laboratory Technician  Medical Laboratory Technician  A.A.S., Rock Valley College J.D., University of Kentucky J.D., University of New York  A.A.S., Vet Tech Institute at Fox College  A.A.S., Blackhawk Technical College  M.A., B.B.A., University of Phoenix  Medical Office Billing and Coding, Healthcare Administration  Little, Janet Lead Instructor Administration Little, Cystal Program Chair Practical Nursing Mackey, OL Lead Instructor Medical Office Billing and College Mackey, OL Lead Instructor Medical Nursing M.S.N., Walden University; B.S.N., Graceland College Diploma, Rockford Career College McGuire, Barb Instructor Practical Nursing M.S.N., Rockford University Mottonen, Michelle Instructor Veterinary Technician Administration A.S., Rockford Career College A.S., Rockford Career College A.S., Rockford Career College	Donovan, Michael	Lead Instructor	<b>Business Administration</b>	
Fligge, Angela   Lead Instructor   Dental Assisting				
Gopalaseshan, Sangeetha Green, Cailyn Lead Instructor Guthrie, Joey Lead Instructor Haynes, Angella Lead Instructor Lead Instructor Humbert, Patricia Lead Instructor Legan, Nicole Legan, Nicole Little, Janet Lead Instructor Little, Janet Lead Instructor Lead Instructor  Lead Instructor  Medical Laboratory Technician  Medical Laboratory Technician  Medical Studies J.D., University of Kentucky University of Toledo; B.A., State University of New York  A.A.S., Rock Valley College J.D., University of Toledo; B.A., State University of New York  A.A.S., Vet Tech Institute at Fox College  A.A.S., Blackhawk Technical College  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor Animal Welfare Administration  Linedaul, Crystal Program Chair Practical Nursing Mackey, OL Lead Instructor Medical Office Billing Anackey, OL Lead Instructor Medical Nursing M.S.N., Walden University; B.S.N., Rockford University; B.S.N., Rockford Career College  Medicine, Barb Instructor Nettorian  Medical Office Billing and Coding, Healthcare Administration M.A., B.B.A., University of Phoenix  M.S.N., Walden University; B.S.N., Graceland College  Diploma, Rockford Career College  B.S.N., Rockford University A.A.S., Rockford University A.A.S., Rockford University				University
Sangeetha Green, Cailyn Lead Instructor Guthrie, Joey Lead Instructor Haynes, Angella Lead Instructor Lead Instructor Humbert, Patricia Lead Instructor Legan, Nicole Legan, Nicole Little, Janet Little, Janet Little, Janet Lead Instructor Linchan, Danya Lead Instructor Lead Instructor Lead Instructor  Medical Laboratory Technician A.A.S., Rock Valley College J.D., University of New York A.A.S., Vet Tech Institute at Fox College A.A.S., Blackhawk Technical College A.A.S., Blackhawk Technical College Medical Office Billing and Coding, Healthcare Administration Animal Welfare Administration Linchan, Danya Lead Instructor Medical Office Billing and Coding, Healthcare Administration Animal Welfare Administration Linchan, Danya Lead Instructor Medical Nursing M.A., B.B.A., University of Phoenix M.S.N., Walden University; B.S.N., Graceland College Mackey, OL Lead Instructor Medical Nursing M.S.N., Walden University; B.S.N., Graceland College Diploma, Rockford Career College B.S.N., Rockford University Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College A.A.S., Rockford Career College				
Green, Cailyn Lead Instructor Guthrie, Joey Lead Instructor Guthrie, Joey Lead Instructor Haynes, Angella Lead Instructor Humbert, Patricia Lead Instructor Lead Instructor Humbert, Patricia Lead Instructor Legan, Nicole Legan, Nicole Little, Janet Lead Instructor Little, Janet Lead Instructor Lead Instructor Lead Instructor Animal Welfare Administration Linehan, Danya Lead Instructor Lundvall, Crystal Lead Instructor Lead Instructor Redical Office Billing and Coding, Healthcare Administration Linehan, Danya Lead Instructor Lundvall, Crystal Program Chair Practical Nursing Mackey, OL Lead Instructor Medical Nursing Mackey, OL Lead Instructor Practical Nursing Mottonen, Michelle Instructor Veterinary Technician  Addiction Counseling Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University of Kentucky  A.A.S., Rock Valley College  A.A.S., Rock Valley College  A.A.S., Rock Valley College  M.A.A.S., Blackhawk Technical College  M.A., B.B.A., University of Phoenix  M.A., B.B.A., University of Phoenix  M.S.N., Walden University; B.S., University of New Hampshire  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Veterinary Technician  A.A.S., Rockford Career College  Mottonen, Michelle Instructor Veterinary Technician  A.A.S., Rockford Career College		Program Chair		M.S., University of Madras
Graduate School; B.A., Western New England University  Guthrie, Joey Lead Instructor Haynes, Angella Instructor Humbert, Patricia Lead Instructor  Extern Coordinator  Legan, Nicole Clinical Coordinator  Little, Janet Lead Instructor Linehan, Danya Lead Instructor  Linehan, Danya Lead Instructor  Lead Instructor  Medical Laboratory Technician  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor  Linehan, Danya Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S., University of New Hampshire  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL  Lead Instructor  Welding  Mish, N., Rockford Career College  McGuire, Barb  Instructor  Veterinary Technician  A.A.S., Rockford Career College				
Guthrie, Joey  Lead Instructor  Haynes, Angella  Humbert, Patricia  Lead Instructor  Coordinator  Legan, Nicole  Little, Janet  Little, Janet  Lead Instructor  Little, Janet  Lead Instructor  Lead Instructor  Medical Coffice Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  M.A., B.B.A., University of Phoenix  M.A., B.B.A., University of Phoenix  M.S.N., Walden University; B.S., University of New Hampshire  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S.N., Graceland College  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL  Lead Instructor  Medical Office Billing and Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S.N., Graceland College  M.S.N., Walden University; B.S.N., Graceland College  MeGuire, Barb  Instructor  Medical Laboratory  A.A.S., Rockford Career College  Medical Office Billing and Coding, Healthcare Administration  A.A.S., Rockford Career College	Green, Cailyn	Lead Instructor	Addiction Counseling	
Guthrie, Joey  Lead Instructor  Haynes, Angella  Humbert, Patricia  Lead Instructor  Extern  Coordinator  Legan, Nicole  Little, Janet  Linehan, Danya  Linehan, Danya  Linehan, Danya  Lead Instructor  Lead Instructor  Medical Caboratory  Technician  Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya  Lead Instructor  Medical Nursing  Medical Nursing  Medical Office Billing Administration  Linehan, Crystal  Program Chair  Practical Nursing  Medical College  Medical Office Billing Amas., B.B.A., University of Phoenix  Medical Office Billing Administration  Medical Calex  Medi				
Haynes, Angella Instructor Surgical Technology A.A.S., Rock Valley College Humbert, Patricia Lead Instructor Paralegal Studies J.D., University of Toledo; B.A., State University of New York  Lange, Courtney Extern Coordinator Coordinator  Legan, Nicole Clinical Medical Laboratory Technician Coordinator Technician  Little, Janet Lead Instructor Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor Administration  Linehan, Crystal Program Chair Practical Nursing Ms.A., Walden University; B.S., Graceland College  Mackey, OL Lead Instructor Welding Diploma, Rockford Career College  Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College  Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College				
Haynes, AngellaInstructorSurgical TechnologyA.A.S., Rock Valley CollegeHumbert, PatriciaLead InstructorParalegal StudiesJ.D., University of Toledo; B.A., State University of New YorkLange, CourtneyExtern CoordinatorVeterinary TechnicianA.A.S., Vet Tech Institute at Fox CollegeLegan, NicoleClinical CoordinatorMedical Laboratory TechnicianA.A.S., Blackhawk Technical CollegeLittle, JanetLead InstructorMedical Office Billing and Coding, Healthcare AdministrationM.A., B.B.A., University of PhoenixLinehan, DanyaLead InstructorAnimal Welfare AdministrationD.V.M., The Ohio State University; B.S., University of New HampshireLundvall, CrystalProgram ChairPractical NursingM.S.N., Walden University; B.S.N., Graceland CollegeMackey, OLLead InstructorWeldingDiploma, Rockford Career CollegeMcGuire, BarbInstructorPractical NursingB.S.N., Rockford UniversityMottonen, MichelleInstructorVeterinary TechnicianA.A.S., Rockford Career College	Guthrie, Joey	Lead Instructor		B.S., University of Kentucky
Humbert, Patricia Lead Instructor Paralegal Studies J.D., University of Toledo; B.A., State University of New York  Lange, Courtney Extern Coordinator  Legan, Nicole Clinical Coordinator  Little, Janet Lead Instructor Linehan, Danya Lead Instructor Administration  Linehan, Crystal Program Chair Administration  Linehan, Crystal Program Chair  Practical Nursing Mackey, OL Lead Instructor Medical Office Billing And Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S., University of New Hampshire  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Medical Office Billing Animal Welfare Administration University of New Hampshire  D.V.M., The Ohio State University; B.S.N., Graceland College  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Medical Office Billing Animal Welfare Administration University of New Hampshire  D.V.M., The Ohio State University; B.S.N., Graceland College  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Medical Office Billing Animal Welfare Administration University of New Hampshire  Diploma, Rockford Career College  MeGuire, Barb Instructor Veterinary Technician A.A.S., Rockford Career College				
Legan, Nicole  Clinical Coordinator  Little, Janet  Lead Instructor  Linehan, Danya  Linehan, Danya  Lundvall, Crystal  Program Chair  Medical Nursing  Medical Nursing  Medical Nursing  Medical Office Billing  A.A.S., Blackhawk Technical College  M.A., B.B.A., University of Phoenix  M.A., B.B.A., Universit				
Legan, Nicole Clinical Medical Laboratory Coordinator  Little, Janet Little, Janet Linehan, Danya Lead Instructor Lundvall, Crystal Program Chair Medical Nicole Practical Nursing Medical Office Billing A.A.S., Blackhawk Technical College M.A., B.B.A., University of Phoenix  D.V.M., The Ohio State University; B.S., University of New Hampshire  M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Medding Diploma, Rockford Career College  McGuire, Barb Instructor Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College	Humbert, Patricia	Lead Instructor	Paralegal Studies	
Legan, Nicole Clinical Coordinator  Medical Office Billing and Coding, Healthcare Administration Coding, Healthcare Administration Coordinator Coordin				
Little, Janet Lead Instructor Linehan, Danya Lead Instructor Lundvall, Crystal Mackey, OL Lead Instructor Medical Office Billing and Coding, Healthcare Administration Practical Nursing Medical Office Billing and Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S., University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College Mackey, OL Lead Instructor Medical Laboratory Medical Coffice Billing and Coding, Healthcare Administration  D.V.M., The Ohio State University; B.S.N., University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College Mackey, OL Lead Instructor Medical Laboratory Animal Welfare Administration University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College McGuire, Barb Instructor Veterinary Technician A.A.S., Rockford University A.A.S., Rockford Career College	Lange, Courtney		Veterinary Technician	A.A.S., Vet Tech Institute at Fox College
Little, Janet Lead Instructor Medical Office Billing and Coding, Healthcare Administration  Linehan, Danya Lead Instructor Animal Welfare Administration  Lundvall, Crystal Program Chair Practical Nursing M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Welding Diploma, Rockford Career College  McGuire, Barb Instructor Veterinary Technician A.A.S., Rockford Career College				
Little, Janet Lead Instructor Administration Linehan, Danya Lead Instructor Animal Welfare Administration Lundvall, Crystal Program Chair Practical Nursing M.A., B.B.A., University of Phoenix M.A., A.A., B.B.A., University of Phoenix M.A., A.A., University of Phoenix M.A., A.A., B.B.A., University of Phoenix M.A., A.A., University of Phoenix M.A., A.A.	Legan, Nicole			A.A.S., Blackhawk Technical College
Linehan, Danya Lead Instructor Lundvall, Crystal Mackey, OL Mackey, OL McGuire, Barb Mottonen, Michelle Administration Animal Welfare Administration Animal Welfare Administration D.V.M., The Ohio State University; B.S., University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College Diploma, Rockford Career College B.S.N., Rockford University A.A.S., Rockford University A.A.S., Rockford Career College		Coordinator	Technician	
Linehan, Danya Lead Instructor Lundvall, Crystal Mackey, OL Mackey, OL McGuire, Barb Mottonen, Michelle Administration Animal Welfare Administration Animal Welfare Administration D.V.M., The Ohio State University; B.S., University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College Diploma, Rockford Career College B.S.N., Rockford University A.A.S., Rockford University A.A.S., Rockford Career College				
Linehan, Danya Lead Instructor Animal Welfare Administration  Lundvall, Crystal Program Chair Practical Nursing Mackey, OL Lead Instructor McGuire, Barb Mottonen, Michelle  Animal Welfare Administration University of New Hampshire M.S.N., Walden University; B.S.N., Graceland College Diploma, Rockford Career College B.S.N., Rockford University A.A.S., Rockford University A.A.S., Rockford Career College	Little, Janet	Lead Instructor	Medical Office Billing	M.A., B.B.A., University of Phoenix
Linehan, Danya Lead Instructor Animal Welfare Administration Lundvall, Crystal Program Chair Practical Nursing M.S.N., Walden University; B.S.N., Graceland College Mackey, OL Lead Instructor McGuire, Barb Instructor Mottonen, Michelle Mredian Diploma, Rockford Career College B.S.N., Rockford University A.A.S., Rockford Career College A.A.S., Rockford Career College			and Coding, Healthcare	•
Lundvall, Crystal Program Chair Practical Nursing M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Welding Diploma, Rockford Career College  McGuire, Barb Instructor Practical Nursing B.S.N., Rockford University  Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College			Administration	
Lundvall, Crystal Program Chair Practical Nursing M.S.N., Walden University; B.S.N., Graceland College  Mackey, OL Lead Instructor Welding Diploma, Rockford Career College  McGuire, Barb Instructor Practical Nursing B.S.N., Rockford University  Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College	Linehan, Danya	Lead Instructor	Animal Welfare	D.V.M., The Ohio State University; B.S.,
Mackey, OL Lead Instructor Welding Diploma, Rockford Career College  McGuire, Barb Instructor Practical Nursing B.S.N., Rockford University  Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College			Administration	University of New Hampshire
Mackey, OLLead InstructorWeldingDiploma, Rockford Career CollegeMcGuire, BarbInstructorPractical NursingB.S.N., Rockford UniversityMottonen, MichelleInstructorVeterinary TechnicianA.A.S., Rockford Career College	Lundvall, Crystal	Program Chair	Practical Nursing	M.S.N., Walden University; B.S.N.,
McGuire, BarbInstructorPractical NursingB.S.N., Rockford UniversityMottonen, MichelleInstructorVeterinary TechnicianA.A.S., Rockford Career College				Graceland College
Mottonen, Michelle Instructor Veterinary Technician A.A.S., Rockford Career College		Lead Instructor		Diploma, Rockford Career College
		Instructor	Practical Nursing	
Niemi, Magdalen Instructor Practical Nursing B.S.N., Northern Illinois University	Mottonen, Michelle	Instructor	Veterinary Technician	
	Niemi, Magdalen	Instructor	Practical Nursing	B.S.N., Northern Illinois University

Name	Job Title	Subject Area	Credentials
Parson, Annette	Academic Dean	Online Programs	M.B.A., Heidelberg University; B.S.B.A.,
	- Online		Bowling Green State University; Certificate,
			Stautzenberger College
Rafiq, Noshaba	Instructor	Diagnostic Medical	M.D., University of the Punjab
		Sonography	
Ralston, Brandon	Instructor	HVAC	
Ray, Emily	Instructor	Practical Nursing	M.S.N., Saint Anthony College of Nursing
Rice-McCray,	Lead Instructor	Human Resource	M.B.A., M.A.Ed., University of Findlay; B.A.,
Veronica		Administration	Bowling Green State University
Robinson, Brandon	Instructor	Welding	
Salmen, John	Instructor	Veterinary Technician	Ed.D., Argosy University; D.V.M., B.S., B.S.,
			University of Illinois
Satterwhite, Lisa	Extern	Medical Assistant	B.S., American Intercontinental University;
	Coordinator /		A.A.S., Robert Morris University
	Instructor		
Schofield, Robin	Clinical	Diagnostic Medical	B.A., Northern Illinois University
	Coordinator /	Sonography	
	Instructor		
Schuman, Greg	Lead Instructor	Construction	M.B.A., Western Governors University;
		Administration	B.S.B.A., Everest College
Sweet, Laura	Veterinarian	Veterinary Technician	D.V.M., Michigan State University; B.A.,
			Franklin Resce College
Tatum, Juanita	Instructor	Electrical Technician	
Templeton, Sara	Instructor	Practical Nursing	M.S.N., Western Governor's University
Wells, Vicki	Instructor	Practical Nursing	M.S.N., Herzing University
Woods, Ebony	Instructor	Medical Assistant	A.A.S., Rockford Career College
York, Anthony	Instructor	Electrical Technician	
Young, Deanna	Lead Instructor	Medical Assistant	A.A.S., Rockford Career College

## **Academic Calendar**

## Effective: 08/02/2023 Program Start Dates

Rockford Career College schedules four or five quarters in a calendar year that meets for approximately 10 weeks. The College also schedules ten modules for some programs where students are required to take two classes at one time and each module meets for five weeks.

Rockford Career College observes Constitution and Citizenship Day on September 17th of each year to commemorate the September 17, 1787 signing of the United States Constitution. If September 17th falls on a Saturday, Sunday, or holiday, the College will celebrate Constitution Day during the preceding or following week.

2023					
Start	End				
12/5/22	1/22/23				
1/3/23	1/22/23				
1/23/23	2/26/23				
2/27/23	4/2/23				
4/3/23	5/7/23				
5/8/23	6/11/23				
6/12/23	7/16/23				
6/26/23	7/16/23				
7/17/23	8/20/23				
8/21/23	9/24/23				
9/25/23	10/29/23				
10/30/23	12/3/23				
12/4/23	1/21/24				

2024					
Start	End				
12/4/23	1/21/24				
1/22/24	2/25/24				
2/26/24	3/31/24				
4/1/24	5/5/24				
5/6/24	6/9/24				
6/10/24	7/14/24				
7/15/24	8/18/24				
8/19/24	9/22/24				
9/23/24	10/27/24				
10/28/24	12/1/24				
12/2/24	1/19/25				

## Holidays and Make-Up Days

For the Practical Nursing program only, course make-up days are required. These make-up days are identified below.

2023					
Holiday	Make-Up Day				
Memorial Day	June 2, 2023				
May 29, 2023	(alternate June 3, 2023)				
Independence Day	July 7, 2023				
July 4, 2023	(alternate July 8, 2023)				
Labor Day September 4, 2023	September 8, 2023 (alternate September 9, 2023)				
Thanksgiving November 23 – 26, 2023	November 17, 2023 (alternate November 18, 2023)				
Winter Break December 22, 2023 – January 7, 2024	No classes				

2024					
Holiday	Make-Up Day				
Martin Luther King Jr. Day	January 19, 2024				
January 15, 2024	(alternate January 20, 2024)				
President's Day	February 21, 2024				
February 19, 2024	(alternate February 22, 2024)				
Spring Break March 29, 2024	March 22, 2024 (alternate March 23, 2024)				
Memorial Day May 27, 2024	May 31, 2024 (alternate June 1, 2024)				
Independence Day July 4, 2024	July 5, 2024 (alternate July 6, 2024)				
Labor Day	September 6, 2024				
September 2, 2024	(alternate September 7, 2024)				
Thanksgiving November 28 – December 1, 2024	None required				
Winter Break December 23, 2024 – January 5, 2025	No classes				

## **Tuition and Fees: Effective 07/17/2023**

DIPLOMA PROGRAMS						
Program	Credits	Length (in months)	Estimated Fees	Estimated Books	Estimated First Term Costs	Estimated Tuition Costs*
Accounting/Payroll Clerk (Online Only)	53	9	\$2,350	\$1,100	\$6,666	\$15,500
Animal Welfare Administration (Online Only)	61	9	\$2,350	\$600	\$5,756	\$19,425
Automotive Technology	53	11	\$2,900	\$170	\$9,720	\$31,500
Business Administration (Online Only)	53	8	\$2,350	\$600	\$6,279	\$21,525
Cannabis Dispensary Administration (Online Only)	53	8	\$1,800	\$830	\$5,568	\$16,750
Computer-Aided Drafting (CAD)	62	10	\$2,350	\$300	\$4,738	\$15,750
Dental Assistant	60	10	\$2,575	\$500	\$5,525	\$18,900
Early Childhood Education (Online Only)	50	7	\$1,800	\$489	\$5,796	\$14,000
Electrical Technician	64	10	\$2,350	\$500	\$7,038	\$24,150
Heating, Ventilation, Air Conditioning and Refrigeration	64	10	\$2,350	\$800	\$7,388	\$24,150
Human Resource Administration (Online Only)	61	10	\$2,350	\$800	\$5,300	\$16,800
Medical Assistant	60	10	\$2,575	\$800	\$6,088	\$19,950
Medical Assistant / X-Ray Technician (Limited Scope)	74	12	\$3,125	\$800	\$5,755	\$23,275
Medical Office Billing & Coding (Online Only)	60	10	\$2,575	\$1,050	\$6,600	\$21,000
Office Addiction Counseling and Social Advocacy (Online Only)	57	9	\$2,350	\$500	\$5,656	\$16,000
Paralegal (Online Only)	60	10	\$2,575	\$800	\$6,744	\$22,575
Practical Nursing	79	14	\$3,675	\$1,503	\$7,261	\$31,547
Veterinary Assistant and Grooming (Online Only)	53	12	\$2,900	\$601	\$4,901	\$15,000
Virtual Office / Remote Administration (Online Only)	53	9	\$2,350	\$750	\$5,415	\$21,700
Welding	64	10	\$2,350	\$500	\$6,938	\$24,150
ASSOC	IATE DEC	GREE PRO	OGRAMS			
Program	Credits	Length (in months)	Estimated Fees	Estimated Books	Estimated First Term Costs	Estimated Tuition Costs*
Animal Welfare Business Administration (Online Only)	110	7	\$1,800	\$800	\$5,125	\$12,075
Business Administration (Online Only)	102	7	\$1,800	\$800	\$6,700	\$16,800
Construction Administration (Online Only)	109.5	7	\$1,800	\$500	\$5,833	\$15,100
Diagnostic Medical Sonography	112	19	\$4,775	\$2,659	\$7,622	\$35,700
Healthcare Administration (Online Only)	109	7	\$1,800	\$800	\$6,700	\$16,800
Medical Assistant / X-Ray Technician (Limited Scope)		7	\$1,800	\$600	\$6,500	\$16,800
Medical Laboratory Technician	110	18	\$4,775	\$1,050	\$4,369	\$24,150
Paralegal (Online Only)	109	7	\$1,800	\$600	\$6,500	\$16,800

Surgical Technology	102	18	\$4,775	\$625	\$3,944	\$24,150
Veterinary Technician	114.5	24	\$6,675	\$1,504	\$4,950	\$31,500

<sup>\*</sup>Based on current term rate. Tuition and fee rates are subject to change for future terms.

Fees include a \$200 Administrative Fee, a \$150 Academic Success Fee, and a \$200 Technology Fee for each and every 10-week term, and a \$150 Graduation Fee. A one-time \$225 Fee is applied to programs with an externship or clinical component.

Course repeat fee: \$400 per failing course.

Reentry fee: \$150

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Rockford Career College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

### **Other Costs**

Proficiency Fee	Cash / Check / Credit Card	\$60