

## **COLUMBIA COLLEGE AND ROCKFORD CAREER COLLEGE ARTICULATION AGREEMENT**

This Articulation Agreement (the "Agreement") is entered into by and between Columbia College, with its principal place of business located at 1001 Rogers Street, Columbia, Missouri 65216 ("Columbia College") and Rockford Career College 1130 S Alpine Rd #100, Rockford, Illinois 61108 ("Rockford Career College") (Columbia College and Rockford Career College referred to as the "Parties") as of the date set forth below and reflects the terms, conditions and understanding of the Parties related to the subject matter set forth herein.

### **I. COLUMBIA COLLEGE**

Columbia College is a private, non-profit, coeducational institution of higher education that offers associate, bachelor's, and master's degrees and certificates. Columbia College is regionally accredited by the Higher Learning Commission. Columbia College students may enroll in day, evening, or online education classes at the main campus in Columbia, Missouri, or in its Adult Higher Education Division at one of the many Nationwide locations.

### **II. ROCKFORD CAREER COLLEGE**

Rockford Career College is a private, postsecondary institution that is owned and operated by American Higher Education Development Corporation (AHED); it is located in Rockford, Illinois, and is a branch campus of Stautzenberger College in Maumee, Ohio. Rockford Career College was founded in 1862 to provide a good business education at a reasonable cost to the residents of Rockford, Illinois. In the years that followed, the school expanded its offerings and added more occupational programs. It is the fifth oldest college in the state of Illinois. Ownership of the school changed several times over the years, but its core mission has remained the same: to provide relevant training to get you into the workforce quickly. Rockford Career College is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC).

### **III. PURPOSE OF AGREEMENT**

Columbia College and Rockford Career College desire to enter into this Agreement for the purpose of establishing the guidelines to facilitate the transfer of academic credit earned by students at Rockford Career College for application towards a baccalaureate degree at Columbia College.

### **IV. TRANSFER OF CREDIT**

#### **A. Credit Hours**

At least 39 course credit hours must be taken in upper level courses to earn a bachelor's degree from Columbia College. The remaining course credit hours required for a bachelor's may be

completed at Columbia College, Rockford Career College, or with other transfer credit hours approved by Columbia College. Rockford Career College students must also complete a minimum of 30 course credit hours in Columbia College courses to satisfy the Columbia College residency requirement.

### **B. General Education**

Columbia College will accept the Rockford Career College Associate of Applied Science or any other associate degree not specifically mentioned in this Agreement as satisfying all of the Columbia College general education requirements if the student completes the following coursework:

- EE 103 College English Composition/Communication with a grade of "C" or better
- EE 202 Research and Report Writing with a grade of "C" or better
- At least 27 additional semester hours that meet the Columbia College requirement in the Humanities, Social/Behavioral Science and Math/Science areas with at least one course in each area.

### **C. Individual Courses**

Credits earned at Rockford Career College and/or other accredited institutions of higher education will be evaluated individually by the Columbia College Office of the Registrar. Columbia College will provide a Course Equivalency Guide to Rockford Career College academic advisors and administrators for reference. If approved and accepted by Columbia College, Rockford Career College in courses above developmental level, for which the student earned a grade of "C" or better, will be accepted for transfer credit to Columbia College, and will be granted the Columbia College equivalency listed on the Course Equivalency Guide.

### **D. Concurrent Enrollment**

Students who complete an approved associate degree with Rockford Career College at any time during their pursuit of a bachelor's degree with Columbia College, are eligible for the general education waiver. Students who complete any other associate degree with Rockford Career College, during their pursuit of a bachelor's degree with Columbia College, may complete additional course work to fulfill the general education requirements, outlined in Section B. Once all the general education waiver requirements are met and the associate degree is awarded, the student will be eligible for the general education waiver. Course work may be completed with Columbia College, Rockford Career College, or any other accredited institution from whom transfer credit is accepted by the Columbia College Office of the Registrar.

## V. COLUMBIA COLLEGE ADMISSION

Students who complete an associate degree from Rockford Career College will be considered as having met Columbia College's academic admissions requirements.

## VI. DURATION OF AGREEMENT

The Agreement will remain in effect until either Party sends a letter of intent to terminate the Agreement to the non-terminating Party at least sixty (60) days prior to the termination date.

## VII. REVISION OF AGREEMENT

Items not specifically mentioned within this Agreement will be governed by the Columbia College Catalog. Amendments and/or revisions to this Agreement may be made in writing at any time by mutual consent of the Parties. Such amendments and/or revisions shall be prepared in the form of an addendum to this Agreement. Both Parties shall work cooperatively to review and to update regularly specific items or operational procedures included in this Agreement.

## VII. PUBLICITY

This Agreement will be publicized as a cooperative degree completion program for students of Rockford Career College. Through joint informational meetings and individual counseling by both institutions, both Parties to this Agreement will be responsible for publicizing the terms of this Agreement to their students. Non-degree-seeking students will be subject to the policies and procedures of both institutions. All questions regarding policies and procedures of either institution will be answered by the designated representative of that institution and by reference to the current published Catalog or Bulletin of that institution.

This Agreement is entered into and effective this 29<sup>th</sup> day of November, 2018.

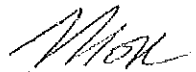
SO AGREED:

COLUMBIA COLLEGE

ROCKFORD CAREER COLLEGE



By: Dr. Scott Dalrymple  
President



By: Michael O'Herron  
Campus President, Michael O'Herron