



ROCKFORD

CAREER COLLEGE

CATALOG SUPPLEMENT

Administration

Effective: 05/02/2016

Mike O'Herron
Campus President

Christine Lott
Registrar

Shane Maloney
Director of Financial Aid

Kevin Partelow
Director of Admissions

Judy Bowie
Academic Dean

Kent Shepler
Controller

Danielle Harriott
**Director of Student Services
ADA Coordinator**

Ann Stites
Director of Career Services

Edith Hill
Library / Bookstore Coordinator

Lori Van Liere
Corporate Librarian

For education related questions, please see any member of the education team labeled below as a "Program Chair" or "Lead Instructor".

Faculty

Name	Job Title	Subject Area	Credentials
Carter, Linda	Full-time Instructor	Massage Therapy	Diploma, The Soma Institute
Chisamore, Sarah	Full-time Instructor	Medical Assisting	BA, McKendree University; AAS, Rockford Career College; CMA
Ianni, Melinda	Full-time Instructor	Veterinary Technician	AAS, Rockford Career College
Kline, Jennifer	Full-time Instructor	Medical Assisting	BS, Rasmussen College; Diploma, Rock Valley College; LPN
Loy, Kristin	Full-time Instructor	Veterinary Technician	AAS, Parkland College
McLinn, Marie	Full-time Instructor	Veterinary Technician	AAS Milwaukee Area Technical College
McConnell, Morgan	Full-time Instructor	Information Technology	MAOM, BABS, Ashford University
Musial, David	Full-time Instructor	Information Technology	BS, University of St. Francis; AAS, Rockford Career College
Skelcy, Joanna	Full-time Instructor	Allied Health; Veterinary Technician	MA, Rockford College; BS, Southern Illinois University
Skrzypczynski, Lara	Full-time Instructor	Medical Assisting	MS, BS, Northern Illinois University; ASN, Florida Hospital College; RN
Tejeda, Maritza	Full-time Instructor	Veterinary Technician	AAS, Rockford Career College
Wiginton, Katrina	Full-time Instructor	General Education	MA, Mercy College BA, Rockford College
Baker, Mary	Lead Instructor	Medical Coding & Billing Specialist	AAS, Blackhawk Technical College
Bailey, Michael	Lead Instructor	Social Media/Digital Marketing and Media Business	B.S., Charter Oak State College
Fritz, Eugene	Lead Instructor	Hospitality Management	M.A.Ed., B.A., Washington State University; A.S., Culinary Institute of America
Hansen, Sue	Lead Instructor	Massage Therapy	AAS, Rockford Career College Diploma, Kishwaukee College
Hess, Jeff	Lead Instructor	Facilities Management; Electrical Technician	
Lane, Erin	Lead Instructor	Pharmacy Technician	MPT, BS, Northern Illinois University AS, Rock Valley College

Ridgeway, Melissa	Lead Instructor	Paralegal	MA, Northern Illinois University; BA, Northern Illinois University
Garrett, Gale	Program Chair	Allied Health	MA, BA, Northeastern Illinois University
Stacy, Melissa	Program Chair	Veterinary Technician	AAS, Parkland College
Harbach, Katie Dr.	Veterinarian	Veterinary Technician	DVM, University of Illinois; BS, Freed-Hardeman University

Academic Calendar

Effective: 04/16/2016 Program Start Dates

Rockford Career College schedules four or five quarters in a calendar year that meets for approximately 10 weeks. The College also schedules ten modules for some programs where students are required to take two classes at one time and each module meets for five weeks.

Rockford Career College observes Constitution and Citizenship Day on September 17th of each year to commemorate the September 17, 1787 signing of the United States Constitution. If September 17th falls on a Saturday, Sunday, or holiday, the College will celebrate Constitution Day during the preceding or following week.

<i>Quarter Programs</i>		<i>Modular Programs</i>		<i>Quarter Programs</i>		<i>Modular Programs</i>	
2016		2016		2017		2017	
Quarter Dates		Modular Dates		Quarter Dates		Modular Dates	
Start	End	Start	End	Start	End	Start	End
1/4/16	3/13/16	1/4/16	2/7/16	1/2/17	3/12/17	1/2/17	2/5/17
3/14/16	5/22/16	2/8/16	3/13/16	3/13/17	5/21/17	2/6/17	3/12/17
5/23/16	7/31/16	3/14/16	4/17/16	5/22/17	7/30/17	3/13/17	4/16/17
8/1/16	10/9/16	4/18/16	5/22/16	7/31/17	10/8/17	4/17/17	5/21/17
10/10/16	12/18/16	5/23/16	6/26/16	10/9/17	12/17/17	5/22/17	6/25/17
		6/27/16	7/31/16			6/26/17	7/30/17
		8/1/16	9/4/16			7/31/17	9/3/17
		9/5/16	10/9/16			9/4/17	10/8/17
		10/10/16	11/13/16			10/9/17	11/12/17
		11/14/16	12/18/16			11/13/17	12/17/17

Holidays and Make-Up Days

Due to certain annual holidays, course make-up days are required. These make-up days are identified below.

2016		2017	
Holiday	Make-Up Day	Holiday	Make-Up Day
Memorial Day May 30, 2016	June 3, 2016	Memorial Day May 29, 2017	June 9, 2017
Independence Day July 4, 2016	July 15, 2016	Independence Day July 4, 2017	July 7, 2017
Labor Day September 5, 2016	September 16, 2016	Labor Day September 4, 2017	September 15, 2017
Thanksgiving November 24-27, 2016	December 9, 2016	Thanksgiving November 23, 2017	December 8, 2017
Winter Break December 19, 2016 – January 1, 2017	No classes	Winter Break December 18, 2017 – December 31, 2017	No classes

Tuition and Fees

Effective: 05/21/2016

Mark Program	Program	Credits	Length (in months)	Estimated Fees	Estimated Books	Estimated First Term Costs	Estimated Tuition Costs
DIPLOMA PROGRAMS							
<input type="checkbox"/>	Contemporary Business Management (Online Only – All Campuses)	61	10	\$0	\$0	\$2,669	\$10,675
<input type="checkbox"/>	Electrical Technician (Rockford, IL Campus Only)	58	10	\$200	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Facilities Maintenance Technician (All Campuses)	56.5	10	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Heating, Ventilation, Air Conditioning, and Refrigeration (Madison, WI and Minneapolis, MN Campuses Only)	60	10	\$0	\$0	\$2,669	\$12,000
<input type="checkbox"/>	Hospitality Management (Online Only – All Campuses)	61	10	\$0	\$0	\$2,669	\$10,675
<input type="checkbox"/>	Information Technology Network Administration (Rockford, IL Campus Only)	57	10	\$0	\$0	\$2,669	\$10,500
<input type="checkbox"/>	Massage Therapy (Rockford, IL Campus Only)	61	10	\$0	\$0	\$2,669	\$10,675
<input type="checkbox"/>	Medical Assistant (All Campuses)	60	10	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Medical Office Billing & Coding (Online Only- All Campuses)	60	10	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Paralegal (Online Only – All Campuses)	62	10	\$0	\$0	\$2,712	\$10,850
<input type="checkbox"/>	Pharmacy Technician (Rockford, IL Campus Only)	65	10	\$0	\$0	\$2,844	\$11,375
<input type="checkbox"/>	Social Media and Digital Marketing (Online Only – All Campuses)	62	10	\$0	\$0	\$2,712	\$10,850
<input type="checkbox"/>	Welding (Rockford, IL Campus Only)	54	10	\$200	\$0	\$3,000	\$12,000
ASSOCIATE DEGREE PROGRAMS							
<input type="checkbox"/>	Allied Health (Online Only – Madison, WI and Minneapolis, MN Only)	105.5	7	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Business Administration (Online Only)	106.5	7	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Construction Management Online Only – Madison, WI and Minneapolis, MN Only)	96	7	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Information Technology (Rockford, IL Campus Only)	100.5	7	\$0	\$0	\$2,625	\$10,500
<input type="checkbox"/>	Paralegal (Online Only- All Campuses)	107.5	7	\$0	\$0	\$3,500	\$10,500
<input type="checkbox"/>	Veterinary Technician (Rockford, IL Campus Only)	117.5	24	\$0	\$0	\$2,625	\$21,000

Tuition and Fees

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Rockford Career College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

Other Costs

New Student Registration Fee – Non-refundable	\$150
Graduation Fee	\$50
Proficiency Fee <i>Cash / Check / Credit Card</i>	\$60
Transcript Fee	\$5